



**SOCIÉTÉ DES PARENTS POUR L'ÉDUCATION FRANCOPHONE
DE WAINWRIGHT (SPEF)
MINUTES
17 Dec 2018**

1. CALL TO ORDER/OPENING REMARKS

2. APPROVAL OF THE MINUTES

Motion: to approve the minutes of 01 Nov 18 as circulated

Motion By: Marie Eve Blais

Seconded By: Cheryl Cokes

Motion carried

3. ADDITIONS TO THE AGENDA

New member joined, Carla Larouche. Voted in unanimously. Carla will be part of the Casino Committee and the playground committee.

4. APPROVAL OF THE AGENDA

Motion: to approve the AGENDA of 17 Dec as circulated

Motion By: Audrey St-Pierre

Seconded By: Éline Durocher

Motion Carried

5. BUSINESS ARISING OUT OF THE PREVIOUS MEETING

A. Review of Marché de Noël/SPEF contribution-

-Totals have not been counted to date, will review again at next meeting.

-SPEF approved a budget of \$75 for Mme Sarah in between meetings as there wasn't sufficient time to hold a meeting prior to the Marché de Noël.

- It was also decided that Mme Sarah should hold on to any profit generated from the Marché de Noël to help with any other upcoming projects. Mme Sarah is to keep a record of spending and keep the committee up to date.

6. TREASURER'S REPORT

Cheryl Cokes provided the committee with a budget spreadsheet with a breakdown of all expenditures/revenue of this year to date. This included the budget for the playground, the remaining balance of the casino money last year as well as all revenue generated from hot lunches and fundraising.

7. CASINO COMMITTEE REPORT

A. Approved uses of casino funds

- Funds are to be used for educational purposes only, not for upgrades to the building or the playground.
- license is being prepared with our advisors, Kaye Hennes and Christine Hennes
- more volunteers will be required

8. FUNDRAISING COMMITTEE REPORT

A. report of DFS fundraiser

- Raised approx \$700-\$800
- Cheryl Cokes and Marie Eve Blais will review final balances to confirm all transactions were done appropriately

B. Magazine subscription

- will be discussed at Jan meeting as Kathy was not present

9. PLAYGROUND COMMITTEE REPORT

- Cost to update the playground is approx. \$6,500.00
- Still haven't received plaque dictating appropriate age for use
- Currently looking at upgrading using wood chips, however concerns over functionality and safety of the students arose.
- looking at cutting down costs by parents volunteering to do the excavating.
- Carla will look into grants we could apply for/ other methods of upgrades that could be cheaper
- also looking at potentially getting the schoolboard to cover the cost or help cover the cost more as this would almost empty the bank account
- Celine will convene a meeting in the new year to discuss these issues further, prior to the next regular monthly meeting.

10. HOT LUNCH PROGRAM REPORT

A. Hot lunch December 20, 2018

- Mostly success with the program this far.
- Some organizational issues at the beginning but running more smoothly now.

B. 2019 Hot lunches (JAN, FEB, MAR)

- Still wanting to continue with one bought and one homemade a month with the exception of Jan as it a shorter month with Christmas.
- Possible meal plans, susceptible to change:
 - Taco in a bag
 - Pizza (dominoes- online ordering for bonus pizzas, could help to boost budget)
 - meatloaf

11. ADDITIONS TO THEAGENDA/NEW BUSINESS

A. Teachers grant 2018/19

- Teachers allotted \$100 to help cover classroom costs. Teachers have now been advised.

12. ADJOURNMENT

Motion: to close the meeting at 20:00

Motion By: Sandy Burr

Seconded By: Cheryl Cokes

Motion carried

13. NEXT MEETING

17 Jan Following the Council meeting at 17:30.